

Clift Elementary School

School Parental Involvement Policy

2024-2025

Clift Elementary agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- School will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated annually to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1118 of the ESEA in an understandable and uniform and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local education agency (school district).
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning & ensuring students are present at school;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

1. **Clift Elementary School** will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:

Establish CEIC team that will consist of administrators, teachers, and parents; yearly Title I update parent meeting, and monthly PTO meetings

2. **Clift Elementary School** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

CEIC meetings, PTO meetings, and Clift Community Survey

3. **Clift Elementary School** will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

Utilizes Parent Square Messages, classroom newsletters, monthly parent calendar, parent weekly email, parent notes, Clift Elementary School will provide Title 1 Parent Orientation in the fall using an informative powerpoint presentation hosted by principal, Clift Elementary School social media updates (Facebook), Clift School Website

4. **Clift Elementary School** will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:

Parent Orientation/ Open House, parent conferences, progress reports, report cards, daily graded work shared in Grade Level Take Home Folders/ Daily Folder

5. **Clift Elementary School** will, at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

Parent/Teacher conferences, MTSS (Multi-Tiered Systems of Supports) process, Campus Education Improvement Committee Meetings, 504 meetings, ARD meetings

6. **Clift Elementary School** will provide each parent an individual student report about the performance of their child on the state assessment in at least math, language arts and reading by:

DRA and MAP Family Report data, STAAR Confidential Student Report, parent conferences

7. **Clift Elementary School** will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:

Letter provided by our Human Resource department/ Principal

8. **Clift Elementary School** will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph –

- the state's academic content standards,
- the state's student academic achievement standards,
- the state and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and

- how to work with educators:

Items addressed at Parent Orientation/ Open House, Parent Conferences, student progress reports, report cards, STAAR Parent Information letters, Parent Involvement Events, Skyward Family Access

9. **Clift Elementary School** will provide materials and training to help parents work with their child to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:

STAAR materials, Parent Involvement Events, parent conferences, MTSS Meetings, Parent Informational Letters, Classroom Newsletters, Counselor's Newsletters

10. **Clift Elementary School** will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

Faculty Meetings, professional learning opportunities, Collaborative Team Meetings (CTM), PTO meetings, CEIC meetings, community survey data

11. **Clift Elementary School** will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

Parent Orientation/Open House, Family Involvement Events, Book Fair, PTO meetings, grade-level performances, Family Spirit Nights, Field Day, parent conferences, DEAR Day, Science Fair, Clift Annual Art Show/ STEAM, Career Day

12. **Clift Elementary School** will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

Take Home Folders/ Daily Folder, Parent Square Email, notes home in English/Spanish as necessary, email, classroom newsletters, monthly parent calendar, Principal Newsletter sent, School Website, social media updates (Facebook)

This School Parental Involvement Policy has been developed jointly with, and agreed upon with, parents of children participating in Title I, Part A programs, as evidenced by meeting notes and sign-in sheets.

This policy was reviewed and revised on **September 11, 2024** and will be in effect for the 2024-2025 school year. The school will distribute this policy to all parents of participating Title I, Part A children on or before **September 12, 2024 Parent Square email.**

Clift Elementary School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during the 2024-2025 school year.

School Responsibilities

Clift Elementary will:

- 1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**

Clift Elementary will ensure that curriculum and instruction are fully aligned with the Texas Essential Knowledge and Skills (TEKS). Clift will focus on providing engaging instruction that encourages critical thinking and utilizes best practices. Clift staff will work collaboratively to ensure limitless student growth by consistently utilizing multiple forms of data (MAP - Measure of Academic Progress, DIBBLES - Dynamic Indicators of Basic Early Literacy Skills, CFA - Common Formative Assessments.)

- 2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.** Specifically, those conferences will be held:

In the Fall and Spring, and as often as the teacher and parent feel it necessary for the child to be successful.

- 3. Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:

Each child will receive a Monday folder with graded work, reflection sheets to communicate behavior as needed, progress reports every 3 weeks and report cards every 6 weeks, Skyward Family Access, and frequent parent communication through Parent Square campus-wide.

Classroom teachers will complete parent conferences via in-person or by phone for any student that indicates a need for intervention and/or has a grade below a 74 on progress reports. Utilizing Parent Square, classroom teachers will send pictures of class activities & student work. Classroom teachers will contact families of students when absent 3 consecutive days to determine if support is needed and emphasize the importance of in-person learning.

- 4. Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:

Staff are available to meet with parents by appointment during planning time or before/after school via in person, phone conference, or Zoom. Parents may also e-mail, phone, or message teachers via Parent Square. Parent contact is always welcomed. High visibility and access to administration and teaching staff is imperative.

- 5. Provide parents opportunities to volunteer and participate in their child's class and to observe classroom activities,** as follows:

There are many opportunities for parents to volunteer, participate, and observe classroom activities: Class projects, field trips, guest speakers, College and Career Week, DEAR day, Grandfriends Week,

Fall Festival, tutoring / mentoring, class parties, PTO meetings, Teacher Appreciation Week, fundraisers, Book Fair, Science Fair, yearbook, and class programs. As a campus, we will use Parent Square Emails, social media (Facebook), and our school website for communication. Clift PTO will also publish on Facebook to keep parents informed of volunteer opportunities.

Parent/Guardian Responsibilities

Parents/ Guardians will support student's learning in the following ways:

1. Monitor attendance.
2. Monitor student progress/grades via Skyward Family Access.
3. Participate when appropriate, in decisions relating to your child's education.
4. Be an active participant, when possible, in PTO and/or other school related opportunities.
5. Stay informed and communicate with school personnel by reading all notices from school and/or district received by students or by Parent Square (text or email).
6. Serve, when possible, in district and/or school, teams and committees.

Student Responsibilities

Students will share the responsibility to improve the school's academic achievement in the following ways:

1. Trustworthy - Give parents/guardians all notices and information received from school.
2. Respectful - Treat others with kindness and respect.
3. Inclusive - Always include others. Your classroom is your school family.
4. Be Responsible - Always do their best in class and complete homework when it is assigned and ask for help when needed.
5. Encouraging - Support your peers with a positive attitude.
6. Device Responsibility:
 - Laptops charged and ready for school each day
 - Appropriate usage
 - Maintenance
 - Cell phones powered off from 7:30 am to 3:40 pm
 - Smart watches on Do Not Disturb and not used except to check time between 7:30 am to 3:40 pm.

*****Please sign the last page and return to your child's teacher by September 17, 2024.**

